

The terms and conditions below are taken from Appendix H of the [Program Guide](#).

Applicants are required to comply with the following terms and conditions. By signing the rebate application, applicants certify that they have read and agree to the requirements of this document and the program terms and conditions.

#### **Use of Replacement School Bus**

The replacement school bus must be of the same or smaller Vehicle Class (3-8) and operate in a similar manner and over similar routes as the bus it replaces. In addition, the selectee agrees that they will:

- Register the replacement school bus as required by state law (if applicable);
- Maintain vehicle insurance as required by state law (if applicable);
- Not make significant modifications to the emission control system on the replacement school bus or engine; and
- Be available for follow-up inspection of the school bus for three years after the receipt of the rebate, if requested by EPA or its designee.

#### **Use of the Retrofitted School Bus**

The retrofitted school bus must operate in a similar manner and over similar routes as it did prior to the DOC plus CCV and FOH installation. In addition, the selectee agrees that they will:

- Select a certified dealer to install the EPA verified DOC plus CCV and FOH;
- Use a certified dealer to complete essential installation checks to ensure the CCV works properly;
- Maintain registration as required by state law (if applicable);
- Maintain insurance as required by law;
- Not make other significant modifications to the emission control system; and
- Be available for follow-up inspection of the school bus for three years after receipt of the rebate, if requested by EPA or its designee.

#### **Ownership of Replaced or Retrofitted School Bus**

Selectees must maintain ownership of the replaced or retrofitted school bus for three years after receipt of the rebate and the bus must primarily be used for the purpose of transporting 10 or more preprimary, primary or secondary school students to schools or homes during that three-year period. If the replaced or retrofitted school bus is sold before the end of the three-year period or used for purposes other than described above, the selectee may be required to return up to the full amount of the rebate to EPA. The amount required to be returned is at the discretion of EPA, and will be determined on a case-by-case basis.

#### **Restriction for Mandated Measures**

Pursuant to 42 U.S.C. 16132(d)(2), no funds awarded under the 2016 School Bus Replacement and Retrofit Funding Opportunity shall be used to fund the costs of emission reductions that are mandated under federal law. In addition, federal funds for school bus replacements or retrofits must not be used in combination with any other federal funding.

**Documentation Requirement**

If an applicant is selected, that selectee is responsible for providing the payment request and required supporting documentation to EPA. Selectees are responsible for maintaining copies of all submitted forms and documents, and EPA responses, for a period of three years after receipt of the rebate.

**EPA Responsibilities**

EPA will review rebate applications for eligibility within the timelines established in Section 7. EPA will promptly notify applicants that have been selected for rebates by email within 45 days of the close of the open application period. EPA will also post a list of selectees and organizations on the waiting list on the [Clean Diesel Rebates website](#).

**Disbursement of Funds**

EPA will issue rebate funds within a month of determining that a selectee has submitted a completed payment request and all supporting documents, including proof of scrappage of the old vehicle and proof of the new vehicle delivery or technology installation. If necessary, EPA may request additional documentation from a selectee prior to issuing funds if EPA determines that any required information is missing or incomplete. In such a case, EPA will provide the selectee with a reasonable amount of time to submit additional information.

**Emission Reductions Reporting**

EPA will use the vehicle information supplied by applicants to calculate emissions reductions attributable to the 2016 School Bus Replacement and Retrofit Funding Opportunity for the purposes of program evaluation and reporting to Congress on the effectiveness of the program.

**Program Audit**

EPA will conduct random reviews of selectees' documentation to protect against waste, fraud, and abuse. As part of this process, EPA may request copies of rebate documents from prior selectees who have received rebates, or may request documentation from current selectees to verify statements made on the application and payment forms. Selectees are expected to comply with recordkeeping requirements and must supply EPA with any requested documents for three years from date of rebate issuance, or risk cancellation of an active rebate application or other enforcement action.

**Record Retention Requirements**

Selectees must retain all financial records, supporting documents, accounting books and other evidence of Rebate Program activities for three years after receipt of the rebate. If any litigation, claim, or audit is started before the expiration of the three year period, the recipient must maintain all appropriate records until these actions are completed and all issues resolved.